



IARP JOB BANK SUBMISSION FORM

The International Association of Rehabilitation Professionals (IARP) is the premier recruitment resource for the companies looking for the rehabilitation professionals. Here, employers and recruiters can access the most qualified talent pool with relevant work experience to fulfill staffing needs.

Information and Rules:

- Applications must be completed in full with credit card payment in order for job to be posted.
- Openings will be posted within 5 business days and automatically stay on the job board for 60 days.
- This application is for only one online job posting. If the job is filled prior to 60 days, employer must enter into a new contract for additional postings. Postings may be included on a first-come basis to the "highlighted" area of the IARP website and the e-newsletter, The Experts Express, for additional fee in conjunction with a traditional posting.
- The fee per job posting is \$75 for IARP members and \$150 for nonmembers. Highlighted postings are \$25 per posting in addition to regular posting fee. Postings **must be submitted electronically in MS Word format**.

EMPLOYER CONTACT INFORMATION

Name: _____ Title: _____

Company: _____

Address Line: _____

City: _____ State: _____ Zip Code: _____

Tel: _____ Fax: _____

Email: _____ Company Web site: _____

IARP MEMBER STATUS: IARP Member (fee: \$75) Non-member (fee \$150) Highlighted posting (\$25)

PAYMENT INFORMATION

Credit Card Type: MC VISA AMEX

Card Number: _____ Exp. Date: _____

Name of cardholder: _____

JOB DESCRIPTION (red denotes required field) – must be submitted in MS Word format

Please send description of job openings to iarp-hq@tcag.com. Be sure to submit description in MS Word format and include the information in red along with any additional information.

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|--------------------------------|---------------------------------------|---------------------------------------|
| 1. Position Title | 4. Contact Information | 7. Qualifications Required |
| 2. Date Available | 5. Company (100 words or less) | 8. Education Required |
| 3. Location of Position | 6. Job Responsibilities | 9. Salary Range & Benefits |

Questions: Contact IARP Headquarters at 847-657-6964 for more information.